

Mount Edward Elementary School  
School Advisory Council  
Meeting Minutes  
Wednesday, October 4, 2023

**In Attendance:**

Lori Bartkiw (principal), Cindy Coffin-Were (vice principal), Candice Bambury (teacher), Janet Wilson (chair), BJ Payne (parent), Melissa Alexander (parent), Gena Banfield (school support staff)

**Members:**

- Review of SAC roles and responsibilities
- Introduction of new SAC members and Chair voted in- Janet Wilson
- We will continue to actively recruit community members

**Principal Report:**

- Admin. has reached out to Woodlawn High asking for students who would like to be hired as lunch monitors
- Snack Cart has continued to be a positive experience.
- The Home and School purchased a new oven for the school.
- School has arranged for R n B Kitchen to provide box lunches on Tuesdays and Little Caesars will continue to provide lunch on Thursdays.
- Signed up with Nova Scotia Agriculture and apples will be provided for students to sample a variety of apple variations
- Last year's technology project with the University of Ottawa has provided additional funds.
- Field Trips- grade 3/4 Sports Fair, 5/6 Glass Making Workshop at Cole Harbour High, Gr 6 Army Museum- taking the buses
- Gr 5s will have the Home Alone training course later in the school year.
- A lot of new training for Administration this year
- Attendance Policy is back in act.

**School Improvement Plan:**

- Math, Literacy and Wellness SSP
- Teaching Targets numbers 1 & 4 are the first focus with walk throughs
- Literacy data is being collected for P-6
- Phonics focus and teacher training has been provided for classroom teachers.
- Grade P-6 Math Fact Fluency Initiative is happening
- Math and Literacy Coaches are coming to the school to support teachers

**Finances:**

- Review of funding leftover from last year
- Future requests for funding- literacy and math manipulatives

**Facilities:**

- Paving around the school is an on-going concern
- Gym stage has been cleaned off and gym floor has been patched

**Future Meetings:**

- October 8th
- November 8th
- January 3rd
- February 7th
- April 3rd
- June 19th